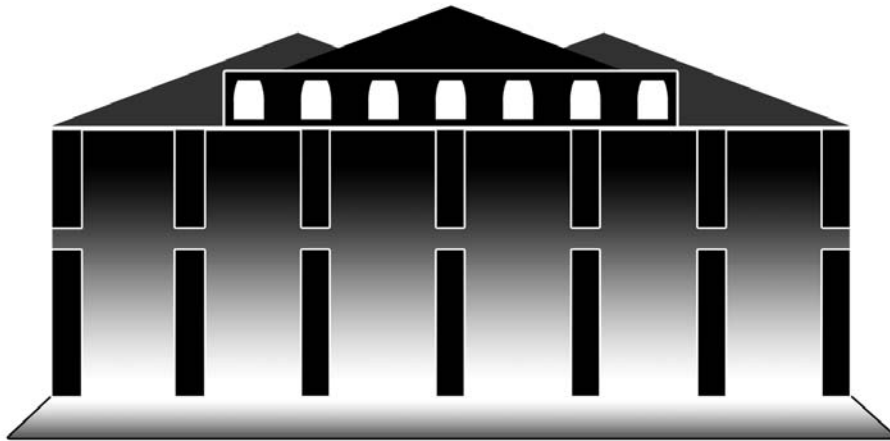


# **Legislative Assistants' Guide to the Program Evaluation Division**



**PROGRAM EVALUATION DIVISION**  
NORTH CAROLINA GENERAL ASSEMBLY

**May 2010**

Program Evaluation Division  
North Carolina General Assembly  
Legislative Office Building, Suite 100  
300 North Salisbury Street  
Raleigh, NC 27603-5925  
919-301-1404  
[www.ncleg.net/PED](http://www.ncleg.net/PED)



# PROGRAM EVALUATION DIVISION

NORTH CAROLINA GENERAL ASSEMBLY

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## Legislative Assistants Guide to the Program Evaluation Division (PED)

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**NORTH CAROLINA GENERAL ASSEMBLY**  
Legislative Services Office

George R. Hall, Legislative Services Officer

*Program Evaluation Division*  
300 N. Salisbury Street, Suite 100 LOB  
Raleigh, NC 27603-5925  
Tel. 919-301-1404 Fax 919-301-1406

*John W. Turcotte*  
Director

May 2010

MEMORANDUM

To: General Assembly Legislative Assistants

Welcome to the General Assembly staff! This guide is intended to provide you and your Legislator information about the Program Evaluation Division. We are a non-partisan legislative staff unit of the Legislative Services Office created in 2007 to determine if programs of state government are returning sufficient benefits to justify continued taxpayer investment. We include recommendations in our reports for increasing the efficiency and effectiveness of North Carolina government.

The Joint Legislative Program Evaluation Oversight Committee oversees our staff, approves our workplan containing the topics we are to evaluate, and conducts hearings on our reports. If your Legislator wants us to conduct an evaluation, we are available to help prepare a request for consideration by our Joint Committee.

Our goal is to provide you full access to our personnel and resources. We want to help your Legislator make informed decisions, especially in these economically difficult times. If your Legislator has any questions or has a program or agency they would like evaluated, please call me directly.

Sincerely,

A handwritten signature in black ink, appearing to read "John W. Turcotte".

John W. Turcotte  
Director



# PROGRAM EVALUATION DIVISION

## NORTH CAROLINA GENERAL ASSEMBLY

**Joint Legislative Program Evaluation Oversight Committee and Program Evaluation Division.** The General Assembly enacted Senate Bill 1132/S.L. 2007-78, which was signed by the Governor on June 14, 2007. The legislation created the Joint Legislative Program Evaluation Oversight Committee to oversee formal evaluation of state agency programs by a new Program Evaluation Division—a central, non-partisan staff unit of the Legislative Services Commission. The Division functions in partnership with the other Legislative Services Divisions—Administration, Bill Drafting, Fiscal Research, Information Systems, and Research.

**Report Topic Selection and Biennial Work Plan.** The Program Evaluation Oversight Committee will determine evaluation topics and prepare the official work plan in consultation with the Division Director. All projects, by law, must stem from the Oversight Committee's work plan process. The Division Director may receive requests and review feasibility, but the Committee will have final authority over topic selection. The Committee approved its first work plan in December 2007. Future plans will be developed biennially.

**Focus on Return on State Taxpayer Investment.** The mission of the Program Evaluation Division is different from those of fiscal review and audit organizations. The strategic focus is on program efficacy and return on state taxpayer investment. Although program evaluation is different from financial or performance auditing, the Division consults with the State Auditor and agency internal auditors to avoid duplication of effort. Evaluations examine what state agency programs are really doing, at what cost, and to what effect. For programs that are determined ineffective or unnecessary, the Division's reports recommend policy options for consideration by the General Assembly. The Division follows up to determine if recommendations have been implemented by agencies or if further action is needed by the General Assembly.

**Program Evaluation Division Staff.** The Legislative Services Commission authorized the Program Evaluation Division to employ 10 full-time positions. All full-time program evaluators hold advanced degrees or are certified or licensed professionals.

### Program Evaluation Division Contacts

- John W. Turcotte  
Director  
100 Legislative Office Building  
919-301-1404  
[johnwt@ncleg.net](mailto:johnwt@ncleg.net)
- Doris Gilbert  
Administrative Assistant and  
Oversight Committee Clerk  
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919-301-1402  
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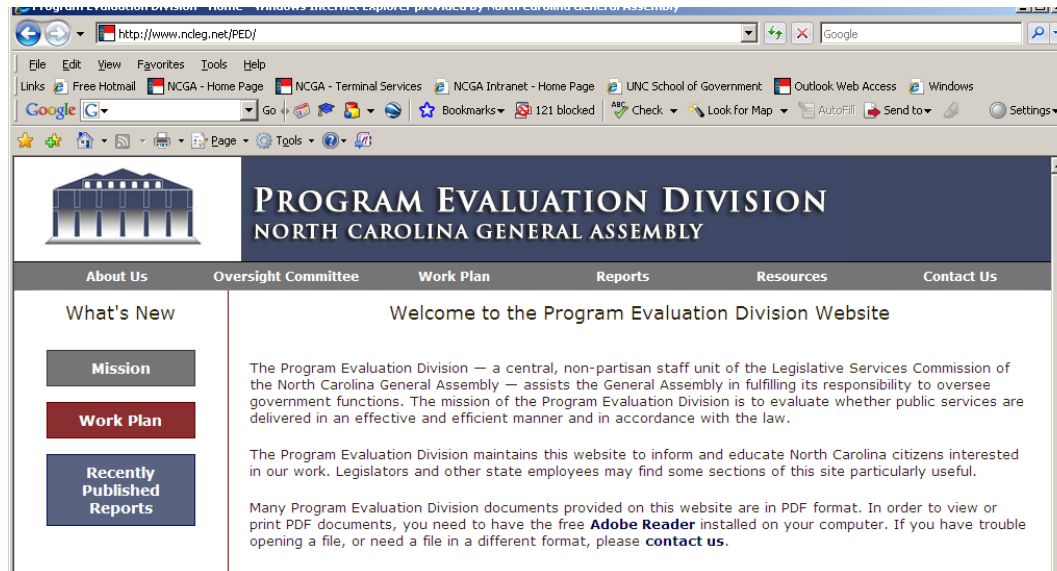
[www.ncleg.net/PED](http://www.ncleg.net/PED)

### Joint Legislative Program Evaluation Committee

- Representative Nelson Cole, Co-Chair
- Representative James Crawford, Co-Chair
- Senator Daniel Clodfelter, Co-Chair
- Senator Fletcher Hartsell, Co-Chair
- Representative Bruce Goforth
- Representative Larry Hall
- Representative Hugh Holliman
- Representative Carolyn Justice
- Representative James Langdon, Jr.
- Representative David R. Lewis
- Representative Paul Luebke
- Senator Charlie Albertson
- Senator Peter S. Brunstetter
- Senator Malcolm Graham
- Senator Clark Jenkins
- Senator Martin Nesbitt
- Senator Richard Stevens
- Senator A.B. Swindell

## Accessing the Program Evaluation Division's Web Site

1. Go to [www.ncleg.net](http://www.ncleg.net)
2. Click on Program Evaluation Division link
3. OR go directly to the site by entering: [www.ncleg.net/PED](http://www.ncleg.net/PED)





# PROGRAM EVALUATION DIVISION

## NORTH CAROLINA GENERAL ASSEMBLY

### Evaluation Staff

John Turcotte (john.turcotte@ncleg.net), Director



John is a career legislative program evaluator who has now headed legislative program evaluation staffs in three states over a 37 year period. The Legislative Services Commission appointed John as the first Director of the Program Evaluation Division in June 2007 following his services as Project Manager of the NC General Assembly's Government Performance Audit Committee in 2006. John was CEO of Turcotte Public Administration Consulting and Training, LLC (TPACT) from 2003-2007. TPACT provided training and consulting for audit and other knowledge-based staffs at all levels of government. From 1996-2003, John was Director of the Florida Legislature's Office of Program Policy Analysis and Government Accountability ([OPPAGA](#)). From 1977-1995, John served as Director of Mississippi's Joint Legislative Committee on Performance Evaluation and Expenditure Review ([PEER](#)). In Mississippi, Florida, and North Carolina, John and his staffs produced over 830 technical reports and program evaluations. He was the National Staff Chair of the National Conference of State Legislatures in 1994. John has also been an Adjunct Professor of Political Science at Mississippi College and Millsaps College and an instructor of American Government at Hinds Community College in Jackson, Mississippi. He began his career as a math and science teacher in Mississippi. He received a BA in Political Science with Highest Honors and a MA in Political Science and American Government from the University of Southern Mississippi. He completed additional study at Millsaps College, the Federal Executive Institute, Mississippi State Executive Development Institute, and the National Conference of State Legislatures Legislative Staff Management Institute. In 1986, John was selected as one of the first group of Henry Toll Fellows of the Council of State Government. **(919) 301-1399**

Carol H. Ripple (carol.ripple@ncleg.net), PhD, Principal Program Evaluator



Carol joined the Program Evaluation Division in September 2007. Since then, she has led evaluations of state grants to non-profits, mental health services, and agricultural research stations. Previously, Carol was Senior Research Associate at Casey Family Services in New Haven, Connecticut, where she conducted evaluations of child welfare and community-based programs for disadvantaged children and families. As Assistant Professor of Psychology in Psychiatry in the Yale University School of Medicine, she examined child-welfare systems reform, child-care workforce development, and child abuse and neglect. With over 20 years' experience, Carol is practiced in designing, conducting, and reporting findings from program evaluations. She has published numerous articles in scholarly journals on topics including psychosocial resilience, psychiatric epidemiology, high-school dropout, and early care and education quality and infrastructure. Carol holds a PhD in developmental psychology (1995) and a BA summa cum laude in psychology (1990), both from Yale University. She is a faculty fellow at Yale's Edward Zigler Center in Child Development and Social Policy and serves on the Duke Center for Child and Family Policy North Carolina Family Impact Seminar Legislative Advisory Committee and the National Legislative Program Evaluation Society Excellence in Research Methods Award review committee. **(919-301-1413)**



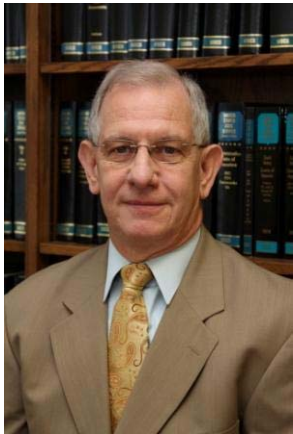
# PROGRAM EVALUATION DIVISION

## NORTH CAROLINA GENERAL ASSEMBLY



Carol Shaw (carol.shaw@ncleg.net), Principal Program Evaluator

Carol came to the Program Evaluation Division in August 2007 from the NC General Assembly's Fiscal Research Division where she had worked for twenty-four years. In the Program Evaluation Division, she has led evaluations of the budget and financial management of state government and the alcohol beverage control system. In the Fiscal Research Division, she was a Principal Fiscal Analyst and Team Leader for the Health and Human Services Team, and she is an acknowledged expert on the NC Medicaid Program. Carol's policy and budgetary knowledge extends to many other departments of State government including Agriculture and Consumer Services, Commerce, Labor, Transportation, Employment Security Commission, Housing Finance Agency, Wildlife Resources Commission, State Ports Authority, and Environment and Natural Resources. With her extensive experience advising the legislature, Carol is practiced in conducting policy and program analyses. She holds a Masters of Regional Planning (1983) and BA in American Studies (1980), summa cum laude, both from The University of North Carolina at Chapel Hill. She is currently serving on the National Conference of State Legislatures Executive Committee. . **(919) 301-1216**



Larry Yates (larry.yates@ncleg.net), Colonel (retired), Principal Program Evaluator

Larry joined the Program Evaluation Division in March 2008. He is the lead for the Division's North Carolina Accountability Report initiative, and he led an evaluation of the state's water and wastewater infrastructure. Larry has over 35 years of experience in progressive leadership positions with the United States Air Force and commercial entities. As a private consultant, he provided guidance and evaluation of process re-engineering, outsourcing strategies, compliance with international quality programs and standards, and government contract management to government and commercial organizations. He is an ISO 9001-2000 Quality Management System Lead Assessor and was Calibration Accreditation Manager for ACLASS Accreditation Services. Larry was the Senior Technical Advisor for the United States Agency for International Development (USAID) for the implementation of the USAID Metrology Accreditation Standardization-Quality (MAS-Q) initiative in Uzbekistan. He also evaluated quality initiatives in Kazakhstan and Kyrgyzstan. Larry is a retired Colonel with the US Air Force where he held multiple commands and was chief logistician for advanced concept programs. He received a MS in Human Resources Management from Golden State University and a BS in Aerospace from the University of Tulsa.  
**(919-301-1863)**



# PROGRAM EVALUATION DIVISION

## NORTH CAROLINA GENERAL ASSEMBLY



Pamela L. Taylor (pam.taylor@ncleg.net), PhD, Program Evaluation Statistician

Pam joined the Program Evaluation Division in November 2007. Since then, she has served on all project teams to assure appropriate development and execution of research designs. Previously, she was a Manager for the Exploratory Data Analysis group within Deloitte & Touche's National Service Center. Prior to her national position, Pam served as a Senior Consultant for the Data Quality and Integrity unit in the Pacific Southwest. Pam has extensive experience in data management, data analysis, and technical support, serving as Director of Institutional Research and Acting Director of Information Technology for the UCLA Graduate Division. In addition, she has been directly involved in the design and implementation of program evaluations for community-based organizations, foundations, educational institutions, and government agencies. Pam received a PhD in social psychology with a minor in measurement from UCLA (1998) and a BA, summa cum laude, in psychology with a minor in mathematics from Johnson C. Smith University in Charlotte, NC (1993).. **(919) 301-1429**



Michelle R. Beck (michelle.beck@ncleg.net), Senior Program Evaluator

Michelle joined the Program Evaluation Division in November 2007. Since then, she has led evaluations of university distance education, court information technology, and regional economic development. Previously, she worked at the NC Sentencing and Policy Advisory Commission as a Research and Policy Associate. There she served as lead researcher for the first biennial juvenile recidivism report, which was submitted to the NC General Assembly in May 2007, and worked on prison projections and adult recidivism projects. As a Research and Evaluation Analyst with the Department of Correction she did research, program evaluation, and planning/policy development. In addition, she worked with the State Center for Health Statistics and the Center for Nursing where she was directly involved in the planning, collection, analysis, and presentation of data. Michelle has authored many reports during her work in state government and has journal publications mostly in the areas of public health and nursing workforce. She received her BA and MS in sociology from NC State University.. **(919) 301-1392**



Catherine Moga Bryant (catherine.mogabryant@ncleg.net), Senior Program Evaluator.

Catherine joined the Program Evaluation Division in May 2008. Since then, she has led an evaluation of the state aircraft fleet. Prior to her work at PED, she was Senior Research Associate at the NC Rural Economic Development Center, a non-profit organization dedicated to improving the quality of life in the state's 85 rural counties through sound economic and community development strategies. Her work at the Rural Center included research and evaluation projects on topics such as entrepreneurship, dislocated workers, and globalization. She also designed and developed the Rural Data Bank, a comprehensive website with data available for all 100 North Carolina counties. Catherine received a BFA from the University of Missouri at Kansas City and a MA in Geography from the University of North Carolina at Chapel Hill. **(919) 301-1975**



# PROGRAM EVALUATION DIVISION

## NORTH CAROLINA GENERAL ASSEMBLY



Sean Hamel ([sean.hamel@ncleg.net](mailto:sean.hamel@ncleg.net)), Program Evaluator

Sean joined the Program Evaluation Division in June of 2008. Since then, he has led an evaluation of the Department of Environment and Natural Resources's Underground Storage Tank Program. His previous research experience includes developing, refining, and testing the cost estimation relationships of government systems integration for the Department of Defense's Program Analysis and Evaluation Group. He served as a research affiliate for the Software Engineering Institute in support of the Dynamic Systems work group. He has worked as an instructor in two capacities: as adjunct faculty with the Center for Excellence in Public Leadership at George Washington University and as a teaching assistant of political science courses at North Carolina State University. Sean is currently pursuing his PhD in Public Administration at North Carolina State University. Sean earned his BS and MS from the University of Tennessee in Parks and Tourism Administration.  
**(919) 301-1425**



Doris Gilbert ([doris.gilbert@ncleg.net](mailto:doris.gilbert@ncleg.net)), Program Evaluation Technician

Doris joined the Program Evaluation Division in June 2007. Prior to her work at PED, she was the Office Manager for the NC Progress Board for six years. Doris worked for state government starting in 1964 and retiring in 1995. For 17 years, she worked for NC State University in various departments. Her work at NC Public Television in Development involved all aspects of fundraising where she was the Manager of the Development Fundraising Division. Doris returned to state government in 1983 with the Department of Administration, Secretary's Office and later, in 1995, retired from the Office of the State Controller. Since her retirement, she has continued to work part-time with the Senate Clerk's Office and the Department of Health and Human Services, Secretary's Office.  
**(919) 301-1402**



Dorothy J. Sabow ([dorothy.sabow@ncleg.net](mailto:dorothy.sabow@ncleg.net)), Administrative Assistant

Dorothy joined the Program Evaluation Division in April 2008. Prior to her work at PED, she was the Senate Page Supervisor at the NC General Assembly. She began her career in state government working in the Department of Community Colleges in 1970. She has worked for the Department of Transportation, the Department of Public Instruction, and the Controller's Office. In addition, she served as assistant to Ambassador Jeanette Hyde and has worked in the Governor's Office and Lt. Governor's Office. Dorothy is a graduate of Hardbarger Business College and has both her state and national Professional Standard Program Certificate.  
**(919-301-1936)**



# PROGRAM EVALUATION DIVISION

## NORTH CAROLINA GENERAL ASSEMBLY

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### 2009-10 Approved Work Plan

Updated April 22, 2010

#### Evaluations and Technical Assistance Completed

- 1. Agency Tracking of Not-for-Profit Grantees.** This evaluation will determine best agency practices for management and control of state government services performed by non-profit organizations.
- 2. Underground Storage Tank Program.** This evaluation reviews the operations and outcomes of the Underground Storage Tank/Leaking Underground Storage Tank program to determine if current operational policies and funding structures are sufficient to support program needs.
- 3. University of North Carolina System: Cost Analysis of Distance Education versus Classroom Instruction.** Section 9.10.(a) of the 2008 Appropriations Act (Session Law [2008-107](#)) requires the Program Evaluation Division to compare the startup and ongoing costs of distance education versus classroom instruction
- 4. High School Graduation Project Requirement.** Session Law [2009-60](#) directs the Program Evaluation Division to study the cost and effectiveness of a statewide high school graduation project requirement.
- 5. Duties of Office of State Budget and Management, Office of State Controller, and State Treasurer.** Section 22.1 of the 2009-10 Appropriations Act (Session Law [2009-451](#)) requires the Program Evaluation Division, after reviewing the constitutional duties of the Governor in preparing and executing the budget and the constitutional duties of the State Treasurer, to study the feasibility of consolidating the Office of State Controller, the Office of State Budget and Management, and some of the functions of the State Treasurer, or reallocating functions of those state agencies, all with the goal of achieving economies or improving management.
- 6. State Aircraft Fleets.** Section 14.6 of the 2009-10 Appropriations Act (Session Law [2009-451](#)) requires the Program Evaluation Division to study the number, use, and effectiveness of the state's aircraft fleets. The study shall consider ways to achieve efficiency savings and whether it is desirable or feasible to sell any of the aircraft or to transfer any of the aircraft to another state agency.
- 7. State Oversight of Contract Procurement and Monitoring.** The Joint Legislative Program Evaluation Oversight Committee requested the Program Evaluation Division compile best practices and recommendations from state agencies to address deficiencies identified during an August 3, 2009 committee hearing. See hearing [handouts](#) and [audio](#) of proceedings

#### Evaluations and Technical Assistance Currently Underway

- 8. North Carolina Accountability Report.** This web-based reporting system will establish accountability standards and a rating tool for categorizing and costing out state programs. It is modeled after the [ExpectMore.gov](#) system developed by the United States Office of Management and Budget and will begin with reporting on North Carolina Department of Transportation programs.
- 9. University of North Carolina System: Enrollment Growth Funding Formulas.** Section 9.10.(b) of the 2008 Appropriations Act (Session Law [2008-107](#)) mandates a comprehensive review of the current student credit hour and full-time equivalency enrollment funding formulas.
- 10. Assist with Development of a Request for Proposal for an Independent Audit of the State Health Plan.** Section 5.(g) of Session Law [2009-16](#) requires the Executive Administrator of the State Health Plan to consult with the Fiscal Research Division staff and the Director of the Program Evaluation Division when developing a Request for Proposal for an independent audit of the State Health Plan. The Request for Proposal was issued in August 2009.

**11. Ecosystem Enhancement Program.** This evaluation will determine the efficiency of the Department of Environment and Natural Resources' Ecosystem Enhancement Program, including funding, staffing, and management.

**12. Inventory of Programs for Children.** Session Law [2009-126](#) directed the Program Evaluation Division to identify existing programs that directly or indirectly benefit children and determine whether each reports sufficient data to guide evidence-based funding decisions.

**13. Administrative Functions of County Departments of Social Services.** Section 10.52.(a) of the 2009-10 Appropriations Act (Session Law [2009-451](#)) requires the Program Evaluation Division to study the consolidation of administrative functions among county departments of social services and identify opportunities for functional consolidation, affected administrative functions, estimated cost savings, and requisite policy changes, if applicable, to accommodate the consolidation of administrative functions among county departments of social services.

**14. Community College Administration.** Section 8.20 of the 2009-10 Appropriations Act (Session Law [2009-451](#)) requires the Program Evaluation Division to determine an efficient and effective way to administer the local community colleges system, considering the advisability of consolidating community college administration and strategies for ensuring access for students.

**15. Assist with Study of Coordination of the North Carolina Research and Education Network and State Computer Networks.** Section 6.13.(b) of the 2009-10 Appropriations Act (Session Law [2009-451](#)) requires the Program Evaluation Division and the Fiscal Research Division to provide guidance to the Office of Information Technology Services and the Office of State Budget and Management, in conjunction with the Microelectronics Center of North Carolina, as these offices conduct a study to determine the feasibility of coordinating the operation of the North Carolina Research and Education Network and the state network infrastructure. The Program Evaluation Division and the Fiscal Research Division will review the study and verify the identified efficiencies and cost savings.

#### **Evaluations Deferred Pending Completion of Other Projects**

**16. Medicaid Rate Setting.** This project will examine how Medicaid rates are set and modified and associations between Medicaid rates and service availability.

**17. Environmental Permitting.** This evaluation will determine the efficiency and effectiveness of the Department of Environment and Natural Resources' permitting system, focusing on the One-Stop Coordinated and Express Review permitting programs.

**18. Workforce Development Programs.** This project will review workforce development programs for adult workers and recommend strategies to make the workforce system more effective and efficient.

**19. K-12 Pilot Program Accountability and Assessment.** This evaluation will examine whether pilot programs in public K-12 education have stated goals, measurable outcomes, and data to reflect success.

**20. Government Facilities: Energy Conservation and Costs.** This evaluation will examine current conservation practices in the operation of state government facilities and explore ways to increase savings.

**21. Motor Vehicle Registration and License Plate Services.** This evaluation will assess the effectiveness and efficiency of the current system for delivering motor vehicle registration and license plate services.

Article 7C.

Program Evaluation.

**§ 120-36.11. Program Evaluation Division established.**

(a) Division. – The Program Evaluation Division of the General Assembly is established. The purpose of the Division is to assist the General Assembly in fulfilling its responsibility to oversee government functions by providing an independent, objective source of information to be used in evaluating whether public services are delivered in an effective and efficient manner and in accordance with law.

(b) Director. – The Director of the Program Evaluation Division is appointed by the Legislative Services Commission and serves at the pleasure of the Commission. The Director is responsible for hiring and dismissing employees of the Division and directing the activities of the Division. The Director may not hire or dismiss an employee without the approval of the Legislative Services Officer. (2007-78, s. 3.)

**§ 120-36.12. Duties of Program Evaluation Division.**

The Program Evaluation Division of the Legislative Services Commission has the following powers and duties:

- (1) To examine a program or an activity of a State agency and evaluate the merits of the program or activity and the agency's effectiveness in conducting the program or activity.
- (2) To develop quantitative indicators for measuring the activities performed and services provided by a State agency and the extent to which the activities and services are achieving desired results.
- (3) To develop unit cost measures to determine the cost of activities performed and services provided by a State agency.
- (4) To determine if a program or an activity of a State agency complies with the agency's mission, as established by law.
- (5) To make unannounced visits to a State agency when needed to evaluate a program or an activity of the agency.
- (6) To make recommendations to improve the efficiency and effectiveness of a State agency.
- (7) To determine the extent to which a State agency has implemented any of the Division's recommendations concerning the agency.
- (8) To require a State agency to submit a written response to a proposed or final recommendation of the Division and to submit a written explanation of the extent to which the agency has implemented the Division's recommendations.
- (9) To make periodic reports of the activities and recommendations of the Division and of any savings achieved by the implementation of its recommendations.
- (10) To receive reports alleging improper activities or matters of public concern listed in G.S. 126-84. The individual making the report may, at

the individual's discretion, remain anonymous. Any report received under this subdivision, in whatever form, shall not be a "public record" as defined by G.S. 132-1 and becomes available to the public only as provided in G.S. 120-131. (2007-78, s. 3; 2008-196, s. 2(a).)

**§ 120-36.13. Work plan and requests for program evaluation.**

(a) Plan. – The Joint Legislative Program Evaluation Oversight Committee, in consultation with the Director of the Program Evaluation Division, must establish an annual work plan for the Division. The Division must adhere to this annual plan, unless the Joint Legislative Program Evaluation Oversight Committee changes the annual plan to add a new evaluation or remove a planned evaluation. Any enacted legislation that directs the Program Evaluation Division to conduct a study or an evaluation is included in the annual work plan by operation of law.

The annual work plan constitutes an information request and a drafting request made by the Committee cochairs to legislative employees under Article 17 of Chapter 120 of the General Statutes. Any document prepared by a legislative employee pursuant to the annual work plan becomes available to the public only as provided in G.S. 120-131. Any document prepared by an agency employee pursuant to a request under G.S. 120-131.1(a1) becomes available to the public only as provided in G.S. 120-131.

(b) Request. – A request to the Program Evaluation Division for an evaluation of a program or an activity of a State agency must be submitted by a member of the General Assembly. The Director of the Division must review each request in accordance with the following criteria and make a recommendation to the Joint Legislative Program Evaluation Oversight Committee on whether to amend the Division's work plan to include the requested evaluation:

- (1) The work required to conduct the requested evaluation.
- (2) The effect that conducting the requested evaluation will have on the Division's ability to complete its work plan.
- (3) The significance of the requested evaluation compared to the evaluations to be conducted under the work plan.
- (4) Any overlap between the requested evaluation and other evaluations previously conducted by the Division or another agency. (2007-78, s. 3; 2008-196, s. 1(a).)

**§ 120-36.14. Content of report of Program Evaluation Division.**

A report of an evaluation of a program or an activity of a State agency by the Program Evaluation Division of the General Assembly must include the following:

- (1) The findings of the Division concerning the program or activity.
- (2) Specific recommendations for making the program or activity more efficient or effective.
- (3) Any legislation needed to implement the Division's findings and recommendations concerning the program or activity.

- (4) An estimate of the costs or savings expected from implementing the Division's findings and recommendations concerning the program or activity. (2007-78, s. 3.)

**§ 120-36.15. Joint Legislative Program Evaluation Oversight Committee established.**

(a) Membership. – The Joint Legislative Program Evaluation Oversight Committee is established. The Committee consists of 18 members as follows:

- (1) Nine members of the Senate appointed by the President Pro Tempore of the Senate. At least two of the members must be a Cochair of the Senate Appropriations Committee or a subcommittee of the Senate Appropriations Committee. At least three of the members must be members of the minority party.
- (2) Nine members of the House of Representatives appointed by the Speaker of the House of Representatives. At least two of the members must be a Cochair of the House Appropriations Committee or a subcommittee of the House Appropriations Committee. At least three of the members must be members of the minority party.

(b) Terms. – Terms on the Committee are for two years and begin on January 15 of each odd-numbered year. Legislative members may complete a term of service on the Committee even if they do not seek reelection or are not reelected to the General Assembly. Resignation or removal from service in the General Assembly constitutes resignation or removal from service on the Committee. A member continues to serve until a successor is appointed.

(c) Chairs and Quorum. – The President Pro Tempore of the Senate and the Speaker of the House of Representatives must each designate a cochair of the Committee. The Committee meets upon the call of the cochairs. A quorum of the Committee is nine members. The Committee may not act except by a majority vote at a meeting at which a quorum is present.

(d) Standard Procedure. – In performing its duties, the Committee has the powers of a committee under G.S. 120-19 and G.S. 120-19.1 through G.S. 120-19.4. Funding for the Committee is provided by the Legislative Services Commission from appropriations made to the General Assembly. Members of the Committee receive subsistence and travel expenses as provided in G.S. 120-3.1. The Committee may contract for consultants or hire employees in accordance with G.S. 120-32.02. Upon approval of the Legislative Services Commission, the Legislative Services Officer must assign professional and clerical staff to assist the Committee in its work. (2007-78, s. 3.)

**§ 120-36.16. Duties of Joint Legislative Program Evaluation Oversight Committee.**

The Joint Legislative Program Evaluation Oversight Committee has the following powers and duties:

- (1) To receive and review requests for evaluations to be performed by the Program Evaluation Division of the General Assembly.

- (2) To establish an annual work plan for the Program Evaluation Division that describes the evaluations to be performed by the Division. The Committee must consult with the Director of the Program Evaluation Division in performing this duty.
- (3) To receive reports prepared by the Program Evaluation Division.
- (4) To consult with an oversight committee or another committee established in this Chapter about a report concerning a program or an activity that is within that committee's scope of study.
- (5) To recommend to the General Assembly any changes needed to implement a recommendation that is included in a report of the Program Evaluation Division and is endorsed by the Committee. (2007-78, s. 3; 2007-484, s. 31.)