GENERAL ASSEMBLY OF NORTH CAROLINA

SESSION 1999

S 4

SENATE BILL 222

Finance Committee Substitute Adopted 5/20/99 House Committee Substitute Favorable 6/28/99 House Committee Substitute #2 Favorable 7/8/99

| Short Title: Electronic Payment/Info Tech Management. | (Public) | |
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| Sponsors: | | |
| Referred to: | | |
| | | |

March 4, 1999

| 1 | A BILL TO BE ENTITLED |
|----|---|
| 2 | AN ACT TO PROVIDE FOR STATE AND LOCAL GOVERNMENTS TO ACCEPT |
| 3 | CREDIT CARDS, CHARGE CARDS, DEBIT CARDS, AND ELECTRONIC |
| 4 | FUNDS TRANSFERS FOR PAYMENT OF GOVERNMENT FEES, COSTS, AND |
| 5 | DEBTS, TO ALLOW LOCAL GOVERNMENTS TO ACCEPT CREDIT CARDS, |
| 6 | CHARGE CARDS, DEBIT CARDS, AND ELECTRONIC FUNDS TRANSFERS |
| 7 | FOR PAYMENT OF PROPERTY TAXES, AND TO CREATE THE OFFICE OF |
| 8 | INFORMATION TECHNOLOGY TO STRENGTHEN THE MANAGEMENT OF |
| 9 | INFORMATION TECHNOLOGY IN STATE GOVERNMENT, ENHANCE |
| 10 | ACCOUNTABILITY OF INFORMATION TECHNOLOGY EXPENDITURES, |
| 11 | IMPROVE COST-EFFECTIVE INFORMATION TECHNOLOGY |
| 12 | INVESTMENTS, INCREASE INFORMATION TECHNOLOGY EFFICIENCIES, |
| 13 | AND CLARIFY AREAS OF RESPONSIBILITY FOR STATE INFORMATION |
| 14 | TECHNOLOGY. |
| 15 | The General Assembly of North Carolina enacts: |

The General Assembly of North Carolina enacts:

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Section 1. G.S. 147-86.20 is amended by adding a new subdivision to read:

"(2a) Electronic payment. – Payment by charge card, credit card, debit card, or by electronic funds transfer as defined in this subsection."

Section 2. G.S. 147-86.10 reads as rewritten:

"§ 147-86.10. Statement of policy.

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It is the policy of the State of North Carolina that all agencies, institutions, departments, bureaus, boards, commissions—commissions, and officers of the State, whether or not subject to the Executive Budget Act, Chapter 143, Article 1 of the General Statutes, shall devise techniques and procedures for the receipt, deposit, and disbursement of moneys coming into their control and custody which are designed to maximize interest-bearing investment of cash, and to minimize idle and nonproductive cash balances. This policy shall apply to the General Court of Justice as defined in Article IV of the North Carolina Constitution, the public school administrative units, and the community colleges with respect to the receipt, deposit, and disbursement of moneys required by law to be deposited with the State Treasurer and with respect to moneys made available to them for expenditure by warrants drawn on the State Treasurer. This policy shall include the acceptance of electronic payments in accordance with G.S. 147-86.22 to the maximum extent possible consistent with sound business practices."

Section 3. G.S. 147-86.22(b) reads as rewritten:

"(b) Credit Card-Electronic Payment. – Notwithstanding the provisions of G.S. 147-86.20 and G.S. 147-86.21, this subsection applies to debts owed a community college, a local school administrative unit, an area mental health, developmental disabilities, and substance abuse authority, and the Administrative Office of the Courts, and to debts payable to or through the office of a clerk of superior court or a magistrate, as well as to debts owed to other State agencies as defined in G.S. 147-86.20. The

The State Controller may shall establish policies that allow accounts receivable to be payable under certain conditions, with the concurrence of the State Treasurer, by credit card. conditions by electronic payment. These policies shall be established with the concurrence of the State Treasurer. In addition, any policies that apply to debts payable to or through the office of a clerk of superior court or a magistrate shall be established with the concurrence of the Administrative Officer of the Courts. The Administrative Officer of the Courts may also establish policies otherwise authorized by law that apply to these debts as long as those policies are not inconsistent with the Controller's policies.

A condition of payment by <u>eredit eard electronic payment</u> is receipt by the appropriate State agency of the full amount of the account receivable owed to the State agency. A debtor who pays by <u>eredit eard electronic payment shall may</u> be required to <u>include an amount equal to any fee charged by a depository financial institution for processing the eredit eard payment. pay any fee or charge associated with the use of electronic payment. Fees associated with processing electronic payments may be paid out of the General Fund and Highway Fund if the payment of the fee by the State is economically beneficial to the State and the payment of the fee by the State has been approved by the State Controller and State Treasurer.</u>

The State Controller and State Treasurer shall consult with the Joint Legislative Commission on Governmental Operations before establishing policies that allow

 accounts receivable to be payable by electronic payment and before authorizing fees associated with electronic payment to be paid out of the General Fund and Highway Fund. A State agency must also consult with the Joint Legislative Commission on Governmental Operations before implementing any program to accept payment under the policies established pursuant to this subsection.

A payment of an account receivable that is made by <u>credit card-electronic payment</u> and is not honored by the issuer of the <u>credit-card or the financial institution offering electronic funds transfer</u> does not relieve the debtor of the obligation to pay the account receivable."

Section 4. G.S. 147-86.11 reads as rewritten:

"§ 147-86.11. Cash management for the State.

- (a) <u>Uniform Plan.</u> The State Controller, with the advice and assistance of the State Treasurer, the State Budget Officer, and the State Auditor, shall develop, implement and amend as necessary a uniform statewide plan to carry out the cash management policy for all State agencies. The State Auditor shall report annually to the Advisory Budget Commission and the General Assembly on the implementation of the plan as shown in the audits completed during the prior fiscal year. The State Treasurer shall recommend periodically to the General Assembly any implementing legislation necessary or desirable in the furtherance of the State policy. When used in this section, 'State agency' means any agency, institution, bureau, board, commission or officer of the State; however, except as provided in G.S. 147-86.12, 147-86.13, and 147-86.14, 147-86.14, and 147-86.22, this Article shall-does not apply to the agencies, institutions, bureaus, boards, commissions and officers of the General Court of Justice as defined in Article IV of the North Carolina Constitution or to the local school administrative units and community colleges and their officers and employees.
- (b) <u>Duties of Auditor.</u> The State Auditor pursuant to his authority under G.S. 147-64.6 shall monitor agency compliance with this Article, and make any comments, suggestions, and recommendations he the Auditor deems advisable to the agencies.
- (c) <u>Treasurer's Report.</u> The State Treasurer shall publish a quarterly report on all funds in the control or custody of the State Treasurer showing cash balances on hand, investments of cash balances and a comparative analysis of earnings and investment performances.
- (d) <u>Earnings on Trust Funds.</u>—The statewide cash management plan shall provide that any net earnings on invested funds, whose beneficial owner is not the State or a local governmental unit, shall be paid to the beneficial owners of the funds. 'Net earnings' are the amounts remaining after allowance for the cost of administration, management, and operation of the invested funds.
- (e) <u>Elements of Plan.</u> For moneys received or to be received, the statewide cash management plan shall provide at a minimum that:
 - (1) Except as otherwise provided by law, moneys received by employees of State agencies in the normal course of their employment shall be deposited as follows:

Moneys received in trust for specific beneficiaries for which the 1 a. 2 employee-custodian has a duty to invest shall be deposited with 3 the State Treasurer under the provisions of G.S. 147-69.3. All other moneys received shall be deposited with the State 4 b. 5 Treasurer pursuant to G.S. 147-77 and G.S. 147-69.1. 6 **(2)** Moneys received shall be deposited daily in the form and amounts 7 received, except as otherwise provided by statute; statute. 8 (3) Moneys due to a State agency by another governmental agency or by 9 private persons shall be promptly billed, collected and deposited; 10 deposited. **(4)** Unpaid billings due to a State agency shall be turned over to the 11 12 Attorney General for collection no more than 90 days after the due date of the billing, except that a State agency need not turn over to 13 14 the Attorney General unpaid billings of less than five hundred 15 dollars (\$500.00), or (for institutions where applicable) amounts owed by all patients which are less than the federally established 16 17 deductible applicable to Part A of the Medicare program, and instead 18 may handle these unpaid bills pursuant to agency debt collection 19 procedures; and procedures. Moneys received in the form of warrants drawn on the State 20 (5) 21 Treasurer shall be deposited by the State agency directly with the State Treasurer and not through the banking system, unless 22 otherwise approved by the State Treasurer. 23 24 State agencies shall accept payment by electronic payment in (6) accordance with G.S. 147-86.22 to the maximum extent possible 25 consistent with sound business practices. 26 Disbursement Requirements. – For the disbursement of money, the statewide 27 (f) cash management plan shall provide at a minimum that: 28 29 Moneys deposited with the State Treasurer remain on deposit with **(1)** the State Treasurer until final disbursement to the ultimate payee; 30 31 payee. 32 (2) The order in which appropriations and other available resources are expended shall be subject to the provisions of G.S. 143-27 regardless 33 of whether the State agency disbursing or expending the moneys is 34 35 subject to the Executive Budget Act; Act. Federal and other reimbursements of expenditures paid from State (3) 36 funds shall be paid immediately to the source of the State funds; 37 38 funds. 39 (4) Billings to the State for goods received or services rendered shall be paid neither early nor late but on the discount date or the due date to 40 the extent practicable; and practicable. 41 42 (5) Disbursement cycles for each agency shall be established to the extent practicable so that the overall efficiency of the warrant 43

disbursement system is maximized while maintaining prompt payment of bills due.

- (g) <u>Interest Maximized.</u>— The interest earnings of the General Fund and Highway Fund shall be maximized to the extent practicable. To this end:
 - (1) Interest earnings shall not be allocated to an account by the State Treasurer unless all of the moneys in the account are expressly eligible by law for receiving interest allocations; allocations.
 - (2) State officers and employees who received moneys in trust or for investment shall be solely responsible for properly segregating such funds for investment in the manner prescribed by law. The officer or employee charged with the responsibility for these moneys shall be under a duty to segregate the funds in a timely manner. No investment income shall be allocated by the State Treasurer to trust or other investment accounts until properly segregated into investment accounts as provided by law and the rules of the State Treasurer.
- (h) <u>New Technologies.</u>— The statewide cash management plan shall consider new technologies and procedures whenever the technologies and procedures are economically beneficial to the State as a whole. Where the new technologies and procedures may be implemented without additional legislation, the technologies and procedures shall be implemented in the plan.
- (i) <u>Penalty.</u> A willful or continued failure of an employee paid from State funds or employed by a State agency to follow the statewide cash management plan is sufficient cause for immediate dismissal of the employee."

Section 5. Article 3 of Chapter 159 of the General Statutes is amended by adding a new section to read:

"§ 159-32.1. Electronic payment.

A unit of local government, public hospital, or public authority may, in lieu of payment by cash or check, accept payment by electronic payment as defined in G.S. 147-86.20 for any tax, assessment, rate, fee, charge, rent, interest, penalty, or other receivable owed to it. A unit of local government, public hospital, or public authority may pay any negotiated discount, processing fee, transaction fee, or other charge imposed by a credit card, charge card, or debit card company, or by a third-party merchant bank, as a condition of contracting for the unit's or the authority's acceptance of electronic payment. A unit of local government, public hospital, or public authority may impose the fee or charge as a surcharge on the amount paid by the person using electronic payment."

Section 6. G.S. 105-357(b) reads as rewritten:

"(b) Acceptance of Checks and Credit Cards. Checks and Electronic Payment. – The tax collector may accept checks, credit cards, checks and electronic payments, as defined in G.S. 147-86.20, or both in payment of taxes. taxes, as authorized by G.S. 159-32.1. Acceptance of a check or credit card electronic payment is at the tax collector's own risk. A tax collector who accepts credit cards in payment electronic payment of taxes may add a fee to each credit card electronic payment transaction to offset the service charge the

taxing unit pays for <u>eredit eard electronic payment</u> service. A tax collector who accepts a <u>eredit eard electronic payment</u> or check in payment of taxes may issue the tax receipt immediately or withhold the receipt until the check has been collected or the <u>eredit eard</u> electronic payment invoice has been honored by the issuer.

If a tax collector accepts a check or a credit card-an electronic payment and issues a tax receipt and the check is returned unpaid (without negligence on the part of the tax collector in presenting the check for payment) or the credit card-electronic payment invoice is not honored by the issuer, the taxes for which the check or credit card-electronic payment was given shall be deemed unpaid; the tax collector shall immediately correct the copy of the tax receipt and other appropriate records to show the fact of nonpayment, and shall give written notice by certified or registered mail to the person to whom the tax receipt was issued to return it to the tax collector. After correcting the records to show the fact of nonpayment, the tax collector shall proceed to collect the taxes by the use of any remedies allowed for the collection of taxes or by bringing a civil action on the check or credit card-electronic payment.

A financial institution with which a taxing unit has contracted for receipt of payment of taxes may accept a check in payment of taxes. If the check is honored, the financial institution shall so notify the tax collector, who shall, upon request of the taxpayer, issue a receipt for payment of the taxes. If the check is returned unpaid, the financial institution shall so notify the tax collector, who shall proceed to collect the taxes by use of any remedy allowed for collection of taxes or by bringing a civil action on the check.

- (1) Effect on Tax Lien. If the tax collector accepts a check or eredit eard electronic payment in payment of taxes on real property and issues the receipt, and the check is later returned unpaid or the eredit eard electronic payment invoice is not honored by the issuer, the taxing unit's lien for taxes on the real property shall be inferior to the rights of purchasers for value and of persons acquiring liens of record for value if the purchasers or lienholders acquire their rights in good faith and without actual knowledge that the check has not been collected or the eredit eard electronic payment invoice has not been honored, after examination of the copy of the tax receipt in the tax collector's office during the time that record showed the taxes as paid or after examination of the official receipt issued to the taxpayer prior to the date on which the tax collector notified the taxpayer to return the receipt.
- (2) Penalty. In addition to interest for nonpayment of taxes provided by G.S. 105-360 and in addition to any criminal penalties provided by law for the giving of worthless checks, the penalty for giving in payment of taxes a check that is returned because of insufficient funds or nonexistence of an account of the drawer is ten percent (10%) of the amount of the check, subject to a minimum of one dollar (\$1.00) and a maximum of one thousand dollars (\$1,000). This penalty does not apply if the tax collector finds that, when the

check was presented for payment, the drawer of the check had 1 2 sufficient funds in an account at a financial institution in this State to 3 pay the check and, by inadvertance, the drawer of the check failed to 4 draw the check on the account that had sufficient funds. 5 penalty shall be added to and collected in the same manner as the 6 taxes for which the check was given." 7 Section 7. G.S. 132-1.2 reads as rewritten: 8 "§ 132-1.2. Confidential information. 9 Nothing in this Article Chapter shall be construed to require or authorize a 10 public agency or its subdivision to disclose any information which: that: Meets all of the following conditions: 11 (1) 12 (1) a. Constitutes a "trade secret" as defined in G.S. 66-152(3); G.S. 66-13 152(3). 14 (2) b. Is the property of a private "person" as defined in G.S. 66-152(2); G.S. 15 66-152(2). 16 (3)c. Is disclosed or furnished to the public agency in connection with the 17 owner's performance of a public contract or in connection with a bid, 18 application, proposal, industrial development project, or in compliance with laws, regulations, rules, or ordinances of the United States, the 19 20 State, or political subdivisions of the State; and State. d. Is designated or indicated as "confidential" or as a "trade secret" at the 21 (4) time of its initial disclosure to the public agency. 22 Reveals an account number for electronic payment as defined in 23 (2) 24 G.S. 147-86.20 and obtained pursuant to Articles 6A or 6B of Chapter 147 of the General Statutes or G.S. 159-32.1." 25 Section 8. G.S. 143B-472.43 is repealed. 26 Section 9. Part 16 of Article 10 of Chapter 143B of the General Statutes is 27 amended by adding the following sections to read: 28 "§ 143B-472.40. Legislative intent. 29 It is the purpose of this Article to strengthen the management of information 30 technology in State government by enhancing the accountability for expenditures, 31 providing for more cost-effective investments, improving operational efficiencies, and 32 clarifying responsibilities for maximizing benefits from related assets. 33 "§ 143B-472.40A. Definitions. 34 35 As used in this Part: 'Distributed information technology assets' means hardware, 36 (1) software, and communications equipment not classified as 37 38 traditional mainframe-based items, including personal computers, local area networks (LANs), servers, mobile computers, peripheral 39

equipment, and other related hardware and software items.

'Information technology' means electronic data processing goods and

telecommunications goods

microprocessors, software, information processing, office systems.

(2)

services

and

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and services.

| 1 | | | any services related to the foregoing, and consulting or other | |
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| 2 | | | services for design or redesign of information technology supporting | |
| 3 | | | business processes. | |
| 4 | (| <u>(3)</u> | 'Information technology portfolio management' means a business- | |
| 5 | | ` _ | based approach for analyzing and ranking potential technology | |
| 6 | | | investments and selecting those investments that are the most cost- | |
| 7 | | | effective in supporting the strategic business and program objectives | |
| 8 | | | of the agency. | |
| 9 | (| <u>(4)</u> | 'Information technology enterprise management' means a method for | |
| 10 | _ | /- | managing distributed information technology assets from acquisition | |
| 11 | | | through retirement so that total ownership costs (purchase, | |
| 12 | | | operation, maintenance, disposal, etc.) are minimized while | |
| 13 | | | maximum benefits are realized. | |
| 14 | (| <u>(5)</u> | 'Office' means the Office of Information Technology Services as | |
| 15 | <u> </u> | | established in this Part." | |
| 16 | Se | ction 1 | 0. Part 16 of Article 10 of Chapter 143B of the General Statutes is | |
| 17 | | | the following sections to read: | |
| 18 | • | _ | Office of Information Technology Services; State Chief | |
| 19 | | | ion Officer. | |
| 20 | | | established the Office of Information Technology Services as a | |
| 21 | , , | | extrement of Commerce. The Office may also be referred to as 'ITS'. | |
| 22 | (b) The Office of Information Technology Services shall be managed and | | | |
| 23 | administered by the State Chief Information Officer who shall be appointed by the | | | |
| 24 | | - | merce. The State Chief Information Officer shall report to the | |
| 25 | Secretary. | | <u>.</u> | |
| 26 | • | 2.51. P | owers and duties of Office of Information Technology Services. | |
| 27 | _ | | e of Information Technology Services has the following powers and | |
| 28 | duties: | | | |
| 29 | | (1) | Procure all information technology for State agencies, except The | |
| 30 | <u> </u> | | University of North Carolina and its constituent institutions. | |
| 31 | (| <u>(2)</u> | Submit for approval of the Information Resources Management | |
| 32 | <u> </u> | | Commission all rates and fees for common, shared State | |
| 33 | | | government-wide technology services provided by the Office. | |
| 34 | (| <u>(3)</u> | Submit for approval of the Information Resources Management | |
| 35 | 4 | | Commission recommended State government-wide, enterprise-level | |
| 36 | | | policies for information technology. | |
| 37 | (| <u>(4)</u> | Develop standards, procedures, and processes to implement policies | |
| 38 | 7 | | approved by the Information Resources Management Commission. | |
| 39 | (| <u>(5)</u> | Assure that State agencies implement and manage information | |
| 40 | 7 | <u> </u> | technology portfolio-based management of State information | |
| 41 | | | technology resources, in accordance with the direction set by the | |
| 42 | | | State Chief Information Officer. | |
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- 1999 GENERAL ASSEMBLY OF NORTH CAROLINA Assure that State agencies implement and manage information 1 (6) 2 technology enterprise management effort of State government, in 3 accordance with the direction set by the State Chief Information 4 Officer. 5 Other State agencies and local governmental entities may use the information (b) 6 technology programs, services, or contracts offered by the Office in accordance with the 7 policies, rules, standards, processes, and procedures adopted by the Office. 8 "§ 143B-472.52. Information technology portfolio-based management. 9 (a) The purposes of information technology portfolio-based management are to: 10 (1) Ensure agencies link agency information technology investments with business plans. 11 12 (2) Facilitate risk assessment of information technology projects and 13 investments. 14 (3) Ensure agencies justify information technology investments on the 15 basis of sound business cases. Ensure agencies facilitate development and review of information 16 (4) 17 technology performance related to business operations. 18 **(5)** Identify projects that can cross agency and program lines in order to leverage resources. 19 Assist in State government-wide planning for common, shared 20 (6) information technology infrastructure. 21 The Office shall coordinate with the Office of State Budget and Management 22 (b) 23 and the Office of State Planning to integrate agency strategic and business planning. 24 technology planning and budgeting, and project expenditure processes into the Office's information technology portfolio-based management. The Office shall provide 25
 - recommendations for agency annual budget requests for information technology investments, projects, and initiatives to the Office of State Budget and Management.
 - In cooperation with State agencies, the Office shall conduct and maintain a continuous inventory of each State agency's current and planned investments in information technology, a compilation of information about these assets, and the total life cycle cost of these assets. In implementing the provisions of this subsection, the Office shall submit State government-wide policies for review and approval to the Information Resources Management Commission. The Office shall consult with the Office of State Controller to establish and implement the State government-wide information technology inventory. The Office shall develop and implement State government-wide standards, processes, and procedures for the required inventory and for the management of the State government-wide information technology portfolio. State agencies shall participate in the information technology portfolio management and shall comply with the standards and processes established by the Office in accordance with this subsection. The provisions of this subsection shall not relieve any department, institution, or agency of the State government from accountability for equipment, materials, supplies, and tangible and intangible personal property under its control.

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(d) No State agency information technology project shall proceed without the prior certification by the Information Resources Management Commission of the project. The Information Resources Management Commission may establish thresholds at an agency level based on project cost, potential project risk, or agency size and budget.

"§ 143B-472.53. Enterprise management of information technology assets.

- (a) The purpose of enterprise management is to create a plan and implement a State government-wide approach for managing distributed information technology assets to minimize total life cycle costs of assets, defined as total ownership costs from acquisition through retirement, while realizing maximum benefits for transacting the State's business and delivering services to its citizens.
- (b) With input and recommendations from State agencies, the Office shall develop a plan for the State government-wide management of distributed information technology assets. The plan shall prescribe the State government-wide infrastructure and services for managing these assets. The plan shall be submitted to the Information Resources Management Commission for approval.
- (c) Upon receiving approval by the Information Resources Management Commission, the Office shall ensure agency implementation of the plan, including the development of appropriate standards, processes, and procedures. The implementation effort shall follow Information Resources Management Commission project reporting policies. State agencies must participate in the enterprise management of information technology assets and must comply with the standards and processes of the Office.

"§ 143B-472.54. Procurement of information technology.

Notwithstanding any other provision of law, the Office shall procure all information technology for State agencies except The University of North Carolina and its constituent institutions. The Office shall integrate technological review, cost analysis, and procurement for all information technology needs of those State agencies in order to make procurement and implementation of technology more responsive, efficient, and cost-effective.

"§ 143B-472.55. Powers and duties for procurement of information technology.

The Office shall have the authority and responsibility, subject to the provisions of this Part, to:

- Purchase or to contract for, by suitable means in conformity with G.S. 143-135.9, all information technology in the State government, or any of its departments, institutions, or agencies covered by this Part, or to authorize any department, institution, or agency covered by this Part to purchase or contract for such information technology.
- (2) Establish processes, specifications, and standards which shall apply to all information technology to be purchased, licensed, or leased in the State government or any of its departments, institutions, or agencies covered by this Part.
- 41 (3) Comply with the State government-wide technical architecture, as 42 required by the Information Resources Management Commission.

"§ 143B-472.56. Restriction on contractual authority of State agencies for information technology.

All State agencies covered by this Part shall use contracts for information technology acquired by the Office for any information technology required by the State agency that is provided by these contracts. Notwithstanding any other statute, the authority of State agencies to procure or obtain information technology shall be subject to compliance with the provisions of this Part. The Office shall have the authority to exercise the authority of State agencies to procure or obtain information technology as otherwise provided by statute.

"§ 143B-472.57. Attorney General contract assistance.

At the request of the State Chief Information Officer, the Attorney General shall provide legal advice and services necessary to implement this Part.

"§ 143B-472.58. Information technology procurement requirements.

- (a) Policy. In order to further the policy of the State to encourage and promote the use of small, minority, physically handicapped, and women contractors in State purchasing of goods and services, all State agencies covered by this Part shall cooperate with the Office in efforts to encourage the use of small, minority, physically handicapped, and women contractors in achieving the purpose of this Part, which is to provide for the effective and economical acquisition, management, and disposition of information technology.
- (b) Reporting. Every State agency required by this Part to use the services of the Office in the procurement of information technology which purchases information technology directly shall report to the Office the information required by G.S. 143-48(b) and the Office shall report to the Department of Administration in accordance with G.S. 143-48(b).
- (c) The Department of Administration shall collect and compile the data described in this section and report it annually to the Office.

"§ 143B-472.59. Unauthorized use of public purchase or contract procedures for private benefit.

- (a) It shall be unlawful for any person, by the use of the powers, policies, or procedures described in this Part or established hereunder, to purchase, attempt to purchase, procure, or attempt to procure any property or services for private use or benefit.
 - (b) This prohibition shall not apply if:
 - The department, institution, or agency through which the property or services are procured had theretofore established policies and procedures permitting such purchases or procurement by a class or classes of persons in order to provide for the mutual benefit of such persons and the department, institution, or agency involved, or the public benefit or convenience; and
- (2) Such policies and procedures, including any reimbursement policies, are complied with by the person permitted thereunder to use the

purchasing or procurement procedures described in this Part or established thereunder.

(c) A violation of this section is a Class 1 misdemeanor.

"§ 143B-472.60. Financial interest of officers in sources of supply; acceptance of bribes.

The Secretary of Commerce, the assistants of the Secretary of Commerce, and the State Chief Information Officer shall not be financially interested, or have any personal beneficial interest, either directly or indirectly, in the purchase of, or contract for, any information technology, nor in any firm, corporation, partnership, or association furnishing any information technology to the State government, or any of its departments, institutions, or agencies, nor shall any of these persons or any other Office employee accept or receive, directly or indirectly, from any person, firm, or corporation to whom any contract may be awarded, by rebate, gifts, or otherwise, any money or anything of value whatsoever, or any promise, obligation, or contract for future reward or compensation. Any violation of this section shall be deemed a Class F felony. Upon conviction of a violation of this section, any person shall be removed from office or State employment.

"§ 143B-472.61. Certification that information technology bids were submitted without collusion.

The Office shall require bidders to certify that each bid on information technology contracts overseen by the Office is submitted competitively and without collusion. False certification is a Class I felony.

"§ 143B-472.62. Penalties for violations.

Any employee or official of the State who violates this Part shall be liable to the State to repay any amount expended in violation of this Part, together with any court costs.

"§ 143B-472.63. Board of Award review.

- (a) When the dollar value of a contract for the procurement of information technology exceeds the benchmark established by the Secretary of Commerce, the contract shall be reviewed by the Board of Awards pursuant to G.S. 143-52.1 prior to the contract being awarded.
- (b) Prior to submission of any contract for review by the Board of Awards pursuant to this section for any contract for information technology being acquired for the benefit of the Office and not on behalf of any other State agency, the Director of the Budget shall review and approve the procurement to insure compliance with the established processes, specifications, and standards applicable to all information technology purchased, licensed, or leased in State government, including established procurement processes, and compliance with the State government-wide technical architecture as established by the Information Resources Management Commission.

"§ 143B-472.64. Financial reporting and accountability for information technology investments and expenditures.

The Office, the Office of State Budget and Management, and the Office of State Controller shall jointly develop a system for budgeting and accounting of expenditures for information technology operations, services, projects, infrastructure, and assets. The

system shall include hardware, software, personnel, training, contractual services, and other items relevant to information technology, and the sources of funding for each. This system must integrate seamlessly with the enterprise portfolio management system.

Annual reports regarding information technology shall be coordinated by the Office with the Office of State Budget and Management and the Office of State Controller, and submitted to the Governor, General Assembly, and the Information Resources Management Commission.

"§ 143B-472.65. Rule-making authority.

The Secretary of Commerce is authorized to adopt rules necessary to implement the provisions of this Part.

"§ 143B-472.66. Exempt agencies.

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Nothing in this Part shall apply to the General Assembly or The University of North Carolina and its constituent institutions."

Section 11. G.S. 143B-472.41(b)(8) reads as rewritten:

"(8) To develop and promote a policy and procedures technical requirements for the fair and competitive procurement of information technology consistent with the rules of the Department of Administration and consistent with published industry standards for open systems that provide agencies with a vendor-neutral operating environment in cooperation with the Office of Information Technology Services where different information technology hardware, software, and networks operate together easily and reliably. reliably, while considering the cost-effectiveness of managing these assets."

Section 12. G.S. 143-52 reads as rewritten:

"§ 143-52. Competitive bidding procedure; consolidation of estimates by Secretary; bids; awarding of contracts.

As feasible, the Secretary of Administration will compile and consolidate all such estimates of supplies, materials, printing, equipment and contractual services needed and required by State departments, institutions and agencies to determine the total requirements of any given commodity. Where such total requirements will involve an expenditure in excess of the expenditure benchmark established under the provisions of G.S. 143-53.1 and where the competitive bidding procedure is employed as hereinafter provided, sealed bids shall be solicited by advertisement in a newspaper widely distributed in this State or through electronic means, or both, as determined by the Secretary to be most advantageous, at least once and at least 10 days prior to the date designated for opening. Except as otherwise provided under this Article, contracts for the purchase of supplies, materials or equipment shall be based on competitive bids and acceptance made of the lowest and best bid(s) most advantageous to the State as determined upon consideration of the following criteria: prices offered; the quality of the articles offered; the general reputation and performance capabilities of the bidders; the substantial conformity with the specifications and other conditions set forth in the request for bids; the suitability of the articles for the intended use; the personal or related services

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needed; the transportation charges; the date or dates of delivery and performance; and such other factor(s) deemed pertinent or peculiar to the purchase in question, which if controlling shall be made a matter of record. Competitive bids on such contracts shall be received in accordance with rules and regulations to be adopted by the Secretary of Administration, which rules and regulations shall prescribe for the manner, time and place for proper advertisement for such bids, the time and place when bids will be received, the articles for which such bids are to be submitted and the specifications prescribed for such articles, the number of the articles desired or the duration of the proposed contract, and the amount, if any, of bonds or certified checks to accompany the bids. Bids shall be publicly opened. Any and all bids received may be rejected. Each and every bid conforming to the terms of the invitation, together with the name of the bidder, shall be tabulated and that tabulation shall become public record in accordance with the rules adopted by the Secretary. All contract information shall be made a matter of public record after the award of contract. Provided, that trade secrets, test data and similar proprietary information may remain confidential. A bond for the faithful performance of any contract may be required of the successful bidder at bidder's expense and in the discretion of the Secretary of Administration. When the dollar value of a contract for the purchase, lease, or lease/purchase of equipment, materials, and supplies exceeds the benchmark established by G.S. 143-53.1, the contract shall be reviewed by the Board of Awards pursuant to G.S. 143-52.1 prior to the contract being awarded. After contracts have been awarded, the Secretary of Administration shall certify to the departments, institutions and agencies of the State government the sources of supply and the contract price of the supplies, materials and equipment so contracted for. Prior to adopting other methods of advertisement under this section, the Secretary of Administration may consult with the Advisory Budget Commission. Prior to adopting rules and regulations under this section, the Secretary of Administration may consult with the Advisory Budget Commission."

Section 13. Article 3 of Chapter 143 is amended by adding the following new section to read:

"§ 143-52.1. Board of Awards.

- (a) There is created the Board of Awards. The Board shall consist of three members at a time, appointed by the Chair of the Commission. Members of the Board shall be appointed on a rotating basis from the membership of the Commission and the Council of State. Two out of three members appointed for each meeting of the Board shall constitute a quorum of the Board.
- (b) The Board shall meet weekly as called by the Chair of the Commission, except in weeks when no contracts have been submitted to the Board for review.
- (c) When the dollar value of a contract exceeds the benchmark established either pursuant to G.S. 143-53.1 or G.S. 143B-472.63, the Board shall review and make a recommendation on action to be taken by the Secretary of Administration on contracts to be awarded under Article 3 of Chapter 143 of the General Statutes and on contracts to be awarded by the Secretary of Commerce under Part 16 of Article 10 of Chapter 143B of the General Statutes, prior to the awarding of the contract.

(d) The State Budget Officer shall designate a secretary for the Board. The Secretaries of Administration and Commerce shall each submit their matters for consideration to the secretary for inclusion on the Board's agenda. Records shall be kept of each meeting and made public by the applicable Secretary of Administration or Commerce unless the applicable Secretary determines a specific record of the meeting needs to be confidential due to the nature of the contract. The applicable Secretary may elect to proceed with the award of a contract without a recommendation of the Board in cases of emergencies or in the event that a Board is not available. In those cases, contracts awarded without Board review shall be reported to the next meeting of the Board as a matter of record."

Section 14. G.S. 143-56 reads as rewritten:

"§ 143-56. Certain purchases excepted from provisions of Article.

Unless as may otherwise be ordered by the Secretary of Administration, the purchase of supplies, materials and equipment through the Secretary of Administration shall be mandatory in the following cases:

- (1) Published books, manuscripts, maps, pamphlets and periodicals.
- (2) Perishable articles such as fresh vegetables, fresh fish, fresh meat, eggs, and others as may be classified by the Secretary of Administration.

Purchase through the Secretary of Administration shall not be mandatory <u>for information technology purchased in accordance with Part 16 of Article 10 of Chapter 143B of the General Statutes,</u> for a purchase of supplies, materials or equipment for the General Assembly if the total expenditures is less than the expenditure benchmark established under the provisions of G.S. 143-53.1, for group purchases made by hospitals through a competitive bidding purchasing program, as defined in G.S. 143-29 [G.S. 143-129], G.S. 143-129, by the University of North Carolina Health Care System pursuant to G.S. 116-37(h), by the University of North Carolina at Chapel Hill pursuant to G.S. 116-37(a)(4), by the University of North Carolina at Chapel Hill on behalf of the clinical patient care programs of the School of Medicine of the University on behalf of the Medical Faculty Practice Plan pursuant to G.S. 116-40.6(c).

All purchases of the above articles made directly by the departments, institutions and agencies of the State government shall, whenever possible, be based on competitive bids. Whenever an order is placed or contract awarded for such articles by any of the departments, institutions and agencies of the State government, a copy of such order or contract shall be forwarded to the Secretary of Administration and a record of the competitive bids upon which it was based shall be retained for inspection and review."

Section 15. G.S. 143-135.9(c) reads as rewritten:

"(c) The acquisition of information technology by the State of North Carolina shall be conducted using the "Best Value" procurement method. For acquisitions which the procuring agency and the Division of Purchase and Contracts or the Office of Information Technology Services, as applicable, deem to be highly complex or determine that the optimal solution to the business problem at hand is not known, the use of

Solution-Based Solicitation and Government-Vendor Partnership is authorized and 1 2 encouraged." 3 Section 16. G.S. 150B-21.1 is amended by adding a new subsection to read: 4 "(a4) Notwithstanding the provisions of subsection (a) of this section, the Secretary 5 of Commerce may adopt temporary rules to implement the information technology 6 procurement provisions of Part 16 of Article 10 of Chapter 143B of the General Statutes. 7 After having the proposed temporary rule published in the North Carolina Register and at 8 least 30 days prior to adopting a temporary rule pursuant to this subsection, the Secretary 9 shall: 10 (1) Notify persons on its mailing list maintained pursuant to G.S. 150B-21.2(d) and any other interested parties of its intent to adopt a 11 12 temporary rule; Accept oral and written comments on the proposed temporary rule; 13 (2) 14 15 (3) Hold at least one public hearing on the proposed temporary rule. When the Secretary adopts a temporary rule pursuant to this subsection, the Secretary 16 17 must submit a reference to this subsection as the Secretary's statement of need to the 18 Codifier of Rules. Notwithstanding any other provision of this Chapter, the Codifer of Rules shall 19 20 publish in the North Carolina Register a proposed temporary rule received from the Secretary in accordance with this subsection." 21 Section 17. G.S. 150B-38(a) reads as rewritten: 22 The provisions of this Article shall apply to the following agencies: 23 "(a) 24 Occupational licensing agencies; (1) **(2)** The State Banking Commission, the Commissioner of Banks, the 25 Savings Institutions Division of the Department of Commerce, and 26 27 the Credit Union Division of the Department of Commerce; and The Department of Insurance and the Commissioner of Insurance. 28 (3) 29 The Department of Commerce in the administration of the (4) provisions of Part 16 of Article 10 of Chapter 143B of the General 30 Statutes." 31 Section 18. G.S. 143B-472.41(a) reads as rewritten: 32 Creation; Membership. – The Information Resource Management Commission 33 is created in the Department of Commerce. The Commission consists of the following 34 35 members: 36 (1) Four members of the Council of State, appointed by the Governor. (1a) (Expires June 30, 2001.) The Secretary of State. 37 38 (2) The Secretary of Administration. The State Budget Officer. 39 (3) Two members of the Governor's cabinet, appointed by the Governor. 40 **(4)** One citizen of the State of North Carolina with a background in and 41 (5) 42 familiarity with information systems or telecommunications,

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appointed by the General Assembly upon the recommendation of the

- President Pro Tempore of the Senate in accordance with G.S. 120-121.
 - (6) One citizen of the State of North Carolina with a background in and familiarity with information systems or telecommunications, appointed by the General Assembly upon the recommendation of the Speaker of the House of Representatives in accordance with G.S. 120-121.
 - (7) The Chair of the Governor's Committee on Data Processing and Information Systems.
 - (8) The Chair of the State Information Processing Services Advisory Board.
 - (9) The Chair of the Criminal Justice Information Network Governing Board.
 - (10) **(Expires June 30, 2001.)** The State Controller.
 - (11) The Director of the Administrative Office of the Courts or the Director's designee.
 - (12) The President of The University of North Carolina or the President's designee.

Members of the Commission shall not be employed by or serve on the board of directors or other corporate governing body of any information systems, computer hardware, computer software, or telecommunications vendor of goods and services to the State of North Carolina.

The two initial cabinet members appointed by the Governor and the two initial citizen members appointed by the General Assembly shall each serve a term beginning September 1, 1992, and expiring on June 30, 1995. Thereafter, their successors shall be appointed for four-year terms, commencing July 1. Members of the Governor's cabinet shall be disqualified from completing a term of service of the Commission if they are no longer cabinet members.

The appointees by the Governor from the Council of State shall each serve a term beginning on September 1, 1992, and expiring on June 30, 1993. Thereafter, their successors shall be appointed for four-year terms, commencing July 1. Members of the Council of State shall be disqualified from completing a term of service on the Commission if they are no longer members of the Council of State.

Vacancies in the two legislative appointments shall be filled as provided in G.S. 120-122.

The Commission chair shall be elected in the first meeting of each calendar year from among the appointees of the Governor from the Council of State and shall serve a term of one year. The Secretary of Commerce shall be secretary to the Commission.

No member of the Information Resource Management Commission shall vote on an action affecting solely his or her own State agency."

Section 19. The Secretary of Commerce shall develop and implement no later than December 31, 1999, policies and procedures to ensure the use of "Best Value"Procurement and, as applicable, Solution-Based Procurement and Government-

Vendor Partnership, in the procurement of information technology by State agencies under the provisions of this act.

Section 20. The Secretary of Commerce shall develop and implement no later than December 31, 1999, policies, procedures, and/or programs to ensure that personnel of State agencies covered by this act and the Office of Information Technology Services involved in the development of solicitations, development of specifications, evaluation of proposals, selection of vendors, administration of contracts, and management of information technology projects receive high-quality training in the principles of "Best Value"Procurement, Solution-Based Procurement, Government-Vendor Partnership, contract administration, and project management.

Section 21. The Secretary of Commerce shall report to the Joint Select Committee on Information Technology on the results of the implementation of this act on or before April 1, 2000.

Section 22. The Joint Select Committee on Information Technology shall study the governance of State government-wide information technology management by the creation of a centralized agency that would be responsible for all information technology-related issues. Further, the Committee shall study the feasibility and advisability of alternative organizational structures, including a separate information technology office in the Office of the Governor, a separate cabinet department or a restructuring of the Department of Administration as the Department of Information Technology and Administration. The Committee may make an interim report to the 2000 Session of the 1999 General Assembly and shall make a final report to the General Assembly prior to the convening of the 2001 General Assembly on the plan of an organizational structure and funding requirements that are required to implement it.

Section 23. The Office of the State Auditor shall audit the Office of Information Technology Services, and in particular the additional powers conferred upon the Office of Information Technology Services by this act, as provided in this section. The issues to be addressed by the audits shall include:

- (1) A determination of whether the Office of Information Technology Services has established adequate rules and internal procedures to exercise the powers granted to it under Part 16 of Article 10 of Chapter 143B, and in particular the additional powers conferred upon the Office of Information Technology Services by this act;
- (2) A determination of whether the Office of Information Technology Services has complied with applicable statutes, rules, and regulations;
- (3) The efficiency and effectiveness of the procurement policies and operations of the Office of Information Technology Services; and
- (4) Such other issues as deemed necessary or desirable by the State Auditor.

The Office of the State Auditor shall issue an interim report on the Office of Information Technology Services operations from January 1, 2000, through June 30, 2000, and an interim report on operations from January 1, 2000, through December 31,

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2000. The final report shall cover operations from January 1, 2000, through June 30, 2001. The State Auditor is hereby requested to include in the reports any suggestions or recommendations for improved operations as the State Auditor deems appropriate.

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The Office of Information Technology Services shall reimburse the Office of the State Auditor for the costs of performing the audits required by this section.

Section 24 Sections 1 through 7 and Sections 18 through 24 of this act are

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Section 24. Sections 1 through 7 and Sections 18 through 24 of this act are effective when this act becomes law. The remaining sections of this act become effective January 1, 2000.